



**H.K.E. Society's**  
**Sir. M. Visvesvaraya College of Engineering**  
(Affiliated to VTU - Belagavi, Approved by AICTE - New Delhi, Accredited by NAAC)  
Yeramarus Camp, Raichur - 584135



## **RIGHT TO INFORMATION ACT- 2005 MANUAL 2024-25**

### **INFORMATION TO BE PUBLISHED IN PURSUANCE OF SECTION 4(1)(b) OF RIGHT TO INFORMATION ACT, 2005**

The Right to Information Act, 2005 has been enacted by the parliament and has come into force from 15<sup>th</sup> June 2005. This Act provides Right to Information for citizens to secure access to information under the control of public authority in order to promote transparency and accountability in the working of every public authority. All universities and colleges established by law made by Parliament or any state legislature or by notification issued by the appropriate government: or owned, controlled or substantially financed directly or indirectly by funds provided by the government shall come within the meaning of a public authority under this Act. This Information will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing Mount Carmel College, Bengaluru and related information. This Information is divided into 16 manuals/sections. Each section deals with units of information as delineated under section 4 (1) (b) of the Right to Information Act, 2005

## **TABLE OF CONTENTS**

<b>Sl.No</b>	<b>Clause</b>	<b>Description</b>
1	CLAUSE4(b)(1)	Particulars of the Organization, Functions and Duties.
2	CLAUSE4(b)(2)	Powers and Duties of its Officers and Employees.
3	CLAUSE4(b)(3)	Procedure followed in the decision making process, including channels of supervision and accountability.
4	CLAUSE4(b)(4)	Norms Set by it for the discharge of its functions.
5	CLAUSE4(b)(5)	Rules, Regulations, Instructions Manuals and Records, held by it or under its control or used by its employees for discharging its functions.
6	CLAUSE4(b)(6)	Categories of documents that are held by it or under its control.
7	CLAUSE4(b)(7)	Particulars of any arrangement that exists for consultation with or representation by, the members of the public in Relation to the formulation of its policy or administration thereof.
8	CLAUSE4(b)(8)	Statement of Boards, Councils, Committees and other Bodies Consisting of Two or More Persons Constituted As Its Part or for the Purpose of Its Advise, and as to whether meetings of those Boards, Councils, Committees and other Bodies are open to the public, or the minutes of Such meetings are accessible for public.
9	CLAUSE4(b)(9)	Directory of its Officers and Employees.
10	CLAUSE4(b)(10)	Monthly remuneration received by each of its officers and Employees, including the system of compensation as Provided in its regulations.
11	CLAUSE4(b)(11)	Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports On disbursements made.
12	CLAUSE4(b)(12)	Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.
13	CLAUSE4(b)(13)	Particulars of recipients of concessions, permits or authorisation granted by It.
14	CLAUSE4(b)(14)	Details In Respect of The Information, Available to or Held By It, Reduced In An Electronic Form.
15	CLAUSE4(b)(15)	Particulars of Facilities Available to Citizens for Obtaining Information, Including the Working Hours of A Library or Reading Room If Maintained For Public Use.
16	CLAUSE4(b)(16)	Names, Designations And other Particulars of The Public Information Officers.

**INFORMATION PUBLISHED IN PURSUANCE OF SECTION 4(1)(B) OF RIGHT  
TO INFORMATION ACT, 2005**

**FORMAT-1**

**PATRICULARS OF THE ORGANISATION, FUNCTIONS AND DUTIES**

*AS PER CLAUSE 4(b)(1) OF THE RTI ACT 2005*

Sir M Visvesvaraya College of Engineering is run by H.K.E. Society of Kalaburgi. Hyderabad Karnataka Education Society popularly known as HKE Society, was established in the year 1958 by Late Sri. Mahadevappa Rampure at Gulbarga. The Society stands differently from others in a way that, it imparts education in the backward areas, with matchable education facilities enjoyed by affluent class in developed areas. SMV College of Engineering started in the year 1979, offers following Courses awarded by VTU of Belgaum.

In last three decades College has established itself as a leading Technical Institution in Hyderabad Karnataka region and has achieved many milestones. The strength of the Institute is its Teaching faculty. Seventy five percent of staff is with teaching experience of plus 25 years. This fact is reflected in the University results and career opportunities enjoyed by alumni. The personal care & student counseling off and on campus, make students feel at home and render themselves for complete personality development.

Year Long Technical activities and Training programs augment student skills and refine their career competitiveness. Regular Industrial Visits with partial financial assistance from Institute is helping students to take up need based Project works.

➤ **Mission**

Our mission is to educate the students professionally, with high standards, par excellence, to impart them technical & managerial skills of cutting edge technology.

➤ **Vision**

Institute shall Impart Technical Education Par Excellence to excel as an institution of outstanding learning centre in technical education in shaping budding engineers as self driven individuals of high moral, motivated, enthusiastic to deliver value based services

➤ **Core Values of the Institution**

1. Pursuitforqualityeducation-Wealignstudentswiththeemergingtrendsineducation.
2. In stil honesty and ethical values-The institution facilitates global learning experience with local perspective.
3. Researchandtechnicalimprovisation-Weprovideconductiveambienceforresearch.
4. Entrepreneurshipandinnovation-Weencouragenewideasandsupportstart-upinnovations
5. Leadershipandsocialresponsibilities-Weinculcatemeticulousworkingcultureandimbibe fairness and transparency in the students so that they are built up as strong future leaders.

**PROGRAMSOFFERED–UNDERGRADUATELEVEL:**

1. Civil Engineering
2. Mechanical Engineering
3. Electronics & Communication Engineering
4. Computer Science and Engineering

**PROGRAMSOFFERED–POSTGRADUATELEVEL:**

1. MBA(Finance, Marketing & Human Resources).

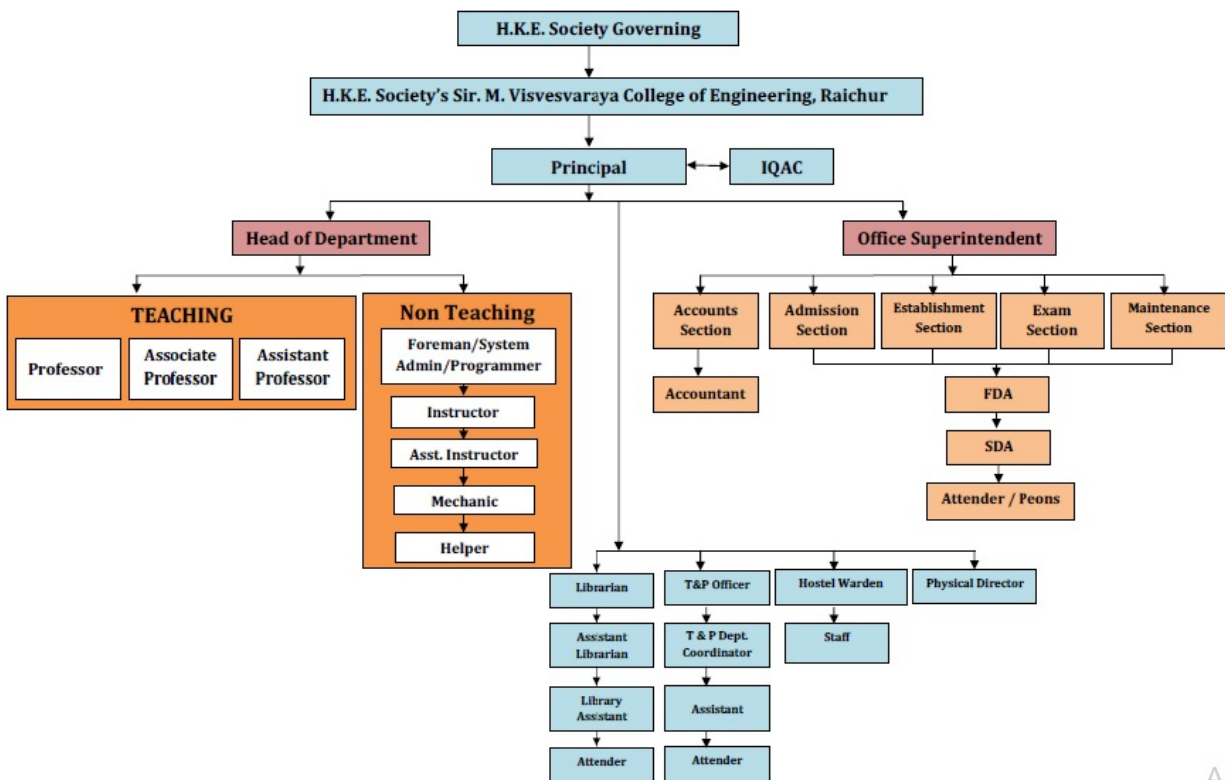
**RESEACH**

1. Ph.D in Electronics & Communication Engineering

## FORMAT-2

### POWERS AND DUTIES OF ITS OFFICERS/ EMPLOYEES

AS PER CLAUSE4(1)(b)(2)



Ac

Principal is the sole councilor for both the administrative and academic activities of the institution. He monitors the smooth running of office, classes and other activities ongoing in campus. Each and every grievance of the staff and students are resolved in his vision.

Each department is headed by a “Head of the Department” whose role is very important in keeping the department in befitting condition. Staff, students, classrooms, laboratories are to be maintained by the support of other staff members of the department. Faculties with the highest educational qualification (PhD) and good teaching experience will emerge as professors, who are the main resource and developing system of the department. Supported by the associate professors nevertheless equal in teaching experience and succeeds the professors. Mainly the departmental academic work and big support in administrative activity to the head of the department is accomplished by a team of assistant professors, technical support staff etc. workshops and laboratories are run by a team of technical support staff i.e., workshop superintendent who is the sole in-charge of all workshops, foreman the prime instructor who is capable of handling all the laboratories of the department with the support of instructors and assistant instructors, supported by mechanics and helpers.

Administrative office comprises of different sections namely, admission, accounts, examination, establishment, inward/outward etc. which are primarily connected with the office superintendent, governed by principal. Each section will have assistants with attenders who execute the related section work.

The library is a wholesome think-tank of our college which is ruled by a librarian, assistant librarian and attenders. The college training and placement activities are looked after by the training and placement officer along with departmental placement coordinators and assistant coordinators and attenders. Institution accommodates both boys and girls boarding facilities, with 53 and 38 rooms for boys and girls respectively. Each hostel has got separate in-house wardens who take care about the boarding and good stay, supported by mess staff and maintenance staff. Institutional wardens are also appointed for both hostels to assist the in-house wardens to keep the hostel-mates happy.

The physical director of the institution takes care of all the sports activities in and off campus. Within institute intramurals of different sports are conducted. He also supports the zonal and inter-zonal sports activities of the university.

### **FORMAT-3**

#### **PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPER VISION AND ACCOUNTABILITY**

##### *AS PER CLAUSE4(1)(b)(3)*

All academic decisions are of Institute Principal with consultation of Department Heads and Faculty members, with the approval of Governing Council.

All administrative decisions are taken by the Principal in consultation with the Governing Body and Local Management Convener. The Principal is accountable to the Government, Affiliating University (VTU) and other Stakeholders.

#### **FORMAT-4**

#### **NORMS FOR THE DISCHARGE OF ITS FUNCTIONS**

AS PER CLAUSE 4(1)(b)(4)

Sl.No.	Designations	Discharge of its functions
01	Principal	As per the NORMS of AICTE and regulations of the Management
02	HOD	As per the NORMS of AICTE and regulations of the Management
03	Professor	As per the NORMS of AICTE and regulations of the Management
04	Associate Professor	As per the NORMS of AICTE and regulations of the Management
05	Assistant Professor	As per the NORMS of AICTE and regulations of the Management

**FORMAT-5**

**RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS**

AS PER CLAUSE 4(1)(b)(5)

<b>Sl. No</b>	<b>Manuals and Records of Rules, Regulations and Instructions used</b>
01	All India Council for Technical Education Guidelines
02	Karnataka Civil Services Rules
03	Karnataka Financial Code
04	Karnataka Treasury Code
05	Karnataka Civil Services Rules(Classification Control and Appeal)
06	Karnataka Education Act
07	Karnataka Education al Institution Rules
08	Manual of Contingency Expenditure
09	Conduct Rules
10	Karnataka State Transparency Act-2003

**FORMAT-6**

**STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT  
OR UNDER CONTROL**

AS PER CLAUSE 4(1)(b)(6)

<b>Sl No.</b>	<b>Document Category</b>
01	Admission Register
02	Cash Register
03	Salary Disbursement Register (Aquintancy)
04	Dead Stock Register
05	Attendance Register
06	Casual Leave Register
07	Letter Inward Register
08	Letter Out ward Register
09	Annual Report
10	Minutes of Meeting Register
11	Advance Release Register
12	Scholarship Detail Register
13	Internal Assessment Register

## **FORMAT-7**

**PARTICULARS OF ANY ARRANGEMENTS THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY THE MEMBERS OF THE PUBLICINRELATION TO THE FORMULATION OF ITS POLICY OR ADMINISTRATION THEREOF**

AS PER CLAUSE4(1)(b)(7)

The College Governing Body, Governing Council and Academic Council which oversee the academic and administrative interests of the Institution constitutes of external members in the advisory role. The members are eminent personalities drawn from diverse fields and come with vast body of the knowledge and experience. These advisory bodies meet twice a year and helps the institution in policy making and administration.

Besides, the institution invites people of eminence for interactions and open sessions at various public forums, conferences, seminars and workshops organized regularly on campus.

### FORMAT-8

**STATEMENT OF BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVISE AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC**

AS PER CLAUSE 4(1)(b)(8)

<b>H.K.E.Society's Governing Council 2018-2021</b>		
1	Shri Shashil G Namoshi	President
2	Shri Raja B. Bhimalli	Vice-President
3	Shri Udayakumar S. Chincholi	Secretary
4	Dr. Kailash B. Patil	Joint Secretary
5	Shri Arunkumar M. Patil	Governing Council Member
6	Dr. Nagendra S. Manthale	
7	Dr. Rajinish S Wali	
8	Dr. Mahadevappa V. Rampure	
9	Dr. Sharanabasappa R. Harwal	
10	Shri Sainath N. Patil	
11	Dr. Anilkumar B. Pattan	
12	Shri Anilkumar Somshekhar Margol	
13	Dr. Kiran A. Deshmukh	
14	Shri Naganna S. Ghanti	
15	Shri Nishant G. Yeli	
16	Dr. Gurulingappa A Patil	

### AICTE STATUTORY COMMITTEES

Anti-Ragging Committee				
1	Dr. R. Basawaraja	Chairperson	Principal	
2	Inspector of Police, Rural Police Station, Raichur	Member	Representative of Civil and Police Administration	
3	Sri Erappagouda Malipatil	Member	Representative of Local Society	
4	Smt. Girija Devi	Member	Representative of NGO	
5	Dr. Gurunath K.B.	Faculty Member	First Year Coordinator	Two Faculty members
6	Prof. Sumangala Itagi	Faculty Member	Warden, Girls Hostel, HOD(CS)	
7	Prof. Hanumantrao Diwate	Faculty Member	Warden, Boys Hostel, Assistant Professor(ME)	
8	Nilkanth Patil	Member	Representatives of Parent	
9	Vasudev	Student Member	Student(CS)	Three students (comprising of at least one girl student) of Pre-Final/Final year
10	Srusti Patil	Student Member	Student(EC)	
11	Sri Shivraj B	Member	Non-Teaching Staff	Sri Shivraj B

Internal Compliance Committee(ICC)(Term:3Years)					
1	Rachamma Patil	Chairperson	Associate Professor(EC)		
2	Sumangala Itagi	Faculty Member	HOD(CS)	Two Faculty members	
3	Shankargouda Patil	Faculty Member	HOD(CV)		
4	Shivaraj B.	Non-Teaching Staff Member	Instructor(BSH)	Two non-teaching employees	
5	Susheela S.P.	Non-Teaching Staff Member	SDA(Office)		
6	Gowri Sakri	Student Member	Student(CS)	Three students (comprising of at least one girl student) of Pre-Final/Finalyear	
	7	Bheemareddy	Student Member		Student(ME)
	8	Sapndana	Student Member		Student(MBA)
9	Sadanand M.P.	Ombudsman	SEVA(NGO), Arab Mohalla, Raichur		

Grievance Committee/SC/STCell			
1	Prof. Geetha N.	Chairman	Assistant Professor/CSE
2	Dr. Vishwanath P	Member	HOD/ECE
3	Prof. Sumangala Itagi	Member	HOD/CS
4	Prof. Shankargouda Patil	Member	HOD/CV
5	Prof. Bandayya Chickmat	Member	HOD/MBA
6	Dr. Venugopal	Member	Associate Professor/ME
7	Sri Shivraj B	Member	Instructor
8	Sharanagouda H.	Member	OS
9	Srusti Patil	Member	Student
10	Nilkanth Patil	Member	Parent

## OTHER STATUTORY COMMITTEES

Academic committee			
Sl.No	Name	Role	Designation
1	Dr. Sharan Kumar	Chairperson	Associate Prof
2	Prof. Shilpa Patil	Member	Asst Prof
3	Prof. Sujatha J	Member	Asst Prof
4	Prof. Mahantesh Patil	Member	Asst Prof
5	Prof. Srishail Reddy	Member	Asst Prof
6	Prof. Bhagyalaxmi	Member	Asst Prof
Affiliation Committee			
1	Dr. R Basawaraja	Chairperson	Principal
2	Prof. Veeresh B	Member	Asst Prof/CS
3	Mr. Sachin Adi	Member	Programmer
Intellectual Property Rights Cell(IPR)			
1	Prof. Vijeyendra K	Chairperson	Asst Prof/ME
2	Prof. Krishtaiah Shetty	Member	Asst Prof/CV
3	Prof. Suresh Patel	Member	Asst Prof/CS
4	Prof. Basamma Patil	Member	Asst Prof/EC
5	Prof. Sharangouda Malipatil	Member	Asst Prof/MBA
Industry Institute Interaction Cell(III)			
1	Prof. Vijeyendra K	Chairperson	Asst Prof/ME
2	Prof. Krishtaiah Shetty	Member	Asst Prof/CV
3	Prof. Suresh Patel	Member	Asst Prof/CS
4	Prof. Basamma Patil	Member	Asst Prof/EC
5	Prof. Sharangouda Malipatil	Member	Asst Prof/MBA
Innovation & Implementation of Startup Policy Cell			
1	Prof. Suresh Patel	Chairperson	Asst P/CS
2	Prof. M. Shivakumar	Member	Assoc.P/CV
3	Prof. Sangamesh. D. N	Member	AP/ME
4	Prof. V. K. Jalihal	Member	AP/EC
5	Prof. Bhagyalaxmi R	Member	AP/MBA
Exam Committee			
1	Prof. Rachamma Patil	Chairperson	Asst P/EC
2	Prof. Mahantesh Patil	Member	Asst P/CV
3	Dr. Venugopal	Member	Asst P/ME
4	Prof. Jyothi N	Member	Asst P/CS
5	Sri Nagaraj	Member	Instructor/EC
6	Prof. Vijay Kumar	Member	Asst P/MBA
Library & E-learning Committee			
1	Dr. Sangamesh H	Chairperson	Asst P/EC
2	Mr. Ravikant Patil	Member	Librarian

Training, Placement & Entrepreneur Development Cell				
1	Prof. Bhagyalaxmi R	Chairperson	Assoc.P/MBA	
2	Dr. Ashwin R K	Member	AP/CS	
3	Prof. Jyothi B K	Member	AP/EC	
4	Prof. Dwarak Prasad	Member	AP/EC	
5	Prof. Anatha Laxmi	Member	AP/CS	
Website/Publicity/Newsletter				
1	Prof. Amaresh Patil	Chairperson	AP/MBA	
2	Dr. Sharan Kumar	Advisor	Assot/EC	
3	Prof. Chaitra	Member	AP/CV	
4	Prof. Shwetha	Member	AP/BSH	
5	Mr. Sachin Adi	Member	Programmer/CS	
Alumni Committee				
1	Prof. Anil Kantha	Chairperson	AP/ME	
2	Prof. Krishtaiah Shetty	Member	AP/CV	
3	Prof. Sujatha J	Member	AP/CS	
4	Prof. Sangamesh H	Member	AP/EC	
5	Prof. Amaresh Patil	Member	AP/MBA	
Vehicle Committee				
1	Prof. Vinayak H	Chairperson	AP/ME	
Sports Advisor				
1	Prof. Hanmanthrao Diwate		AP/ME	
Cultural Advisor				
1	Prof. Geetha B	Chairperson	AP/CS	
IQAC				
1	Dr. R. Basawaraja	Chairperson	Principal	
2	Dr. Vishwanath P	Teacher	HOD/EC	
3	Prof. Sumangala I	Teacher	HOD/CS	
4	Prof. Shankargouda Patil	Teacher	HOD/CV	
5	Prof. Bandayya Chickmat	Teacher	HOD/MBA	
6	Sri Sachin Adi	Technical Support	Senior Staff Non-Teaching	
7	Sri Sharangouda H	Administration	Office Superintendent	
8	Sri Sadanand Pujari	NGO Member	Local Society Representative	
9	Ms. Anushka Daflapukar	Student	Student Representative	
10	Prof. Veerayappa Sawmy	Alumni	Alumni Representative	
11	Dr. Naveen	Employer	Managing Director	
12	Prof. Suresh Patel	Coordinator	Asst P/CS	
13	Sri Nishant G Yeli	Management Representative	Convenor, HKE Society's Kalaburgi	

**FORMAT-9**  
**DIRECTORY OF IT OFFICERS AND EMPLOYEES**

AS PER CLAUSE 4(1)(b)(9)

Both teaching and non-teaching staff of the institute can be contacted through college office by the following land line number 08532 251048

H.K.E.S's Sir M. Visvesvaray College of Engineering, Raichur

<b>Department of Civil Engineering</b>		
<b>Sl. No</b>	<b>Name of the Staff</b>	<b>Designation</b>
1	Dr. R Basawaraja	Principal
2	Prof. Shankar Gouda Patil	Asst Prof & H.O.D
3	Prof. Kristaiah Shetty K	Asst Prof
4	Prof. Subhashchandra Police Patil	Asst Prof
5	Prof. Sandeep Patil	Asst Prof
6	Prof. Mahantesh Patil	Asst Prof
7	Prof. Ananthalexmi	Asst Prof
8	Prof. Chaitra	Asst Prof
<b>Department of Mechanical Engineering</b>		
1	Dr. S. Channabasava	Associate Prof & HOD
2	Prof. Anil M Kanta	Asst Prof
3	Dr. Venugopal N	Associate Prof
4	Prof. Hanumanta Rao Diwate	Asst Prof
5	Prof. D. N. Sangamesh	Asst Prof
6	Prof. Vinayak Horapyati	Asst Prof
7	Prof. Srishailareddy	Asst Prof
8	Prof. Vijendra K	Asst Prof
9	Prof. Dwaraka Prasad	Asst Prof
<b>Department of Electronics &amp; Communication Engineering</b>		
1	Dr. Vishwanath P	Professor & HOD
2	Prof. Rachamma Patil	Associate Prof.
3	Prof. Smita C.Chetti	Asst.Prof.
4	Prof. Sangamesh H	Asst.Prof.
5	Prof. V.KJalihal	Asst.Prof.
6	Prof. Jyoti B. K	Asst.Prof.
7	Prof. Shilpa Patil	Asst.Prof.
8	Prof. Basaama Patil	Asst.Prof.

<b>Department of Computer Science &amp; Engineering</b>		
1	Prof. Sumangala Itagi	Asst.Prof. & HOD
3	Prof. RenukaDevi	Asst.Prof.
4	Prof. GeethaSB	Asst.Prof.
6	Prof. SureshPatel	Asst.Prof.
8	Prof. GeethaN	Asst.Prof.
9	Prof. SujathaJ	Asst.Prof.
10	Prof. Veeresh.B	Asst.Prof
11	Prof. JyothiN	Asst.Prof
12	Dr. R K Ashwin	Asst.Prof
<b>Department of M.B.A</b>		
1	Prof. Bandayya Chickmat	Asst Prof & HOD
2	Prof. Amaresh Patil	Asst.Prof.
3	Prof. Bhagyalakshmi	Asst.Prof.
4	Prof. Sharanagouda Mali patil	Asst.Prof.
5	Prof. Vijay Kumar	Asst.Prof.
<b>Department of Basic Sciences</b>		
1	Prof. Basavarajappa	Asst.Prof.
2	Prof. Manjula P	Asst.Prof.
3	Prof. SarojaShetty	Asst.Prof.
4	Dr. Gurunath.K.B	Asst.Prof.
5	Prof. Shwetha	Asst.Prof.

**FORMAT-10**

**MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND  
EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED  
IN ITS REGULATIONS**

AS PER CLAUSE 4(1)(b)(10)

Pay scales of teaching(AICTE) and non-teaching (State Pay Scale) areas per management regulations and guidelines.

Details of the same are available in the college office.

## **FORMAT-11**

### **BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE**

*AS PER CLAUSE 4((1)(b)(11)*

Details of the plans and proposed expenditures are presented before the Financial Committee of the Management for approval. Reports of disbursements made thereof are available with account section of the institute and a copy of the same with finance department of the Management.

**FORMAT-12**

**MANNER OF EXECUTIONS OF SUBSIDY PROGRAMMES INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES**

*AS PER CLAUSE 4(1)(b)12*

Details regarding the disbursement of Student scholarships, Fee concessions for meritorious, economically backward and deserving students are available with administrative office.

**FORMAT-13**

**PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR  
AUTHORIZATIONS GRANTED BY THE DEPARTMENT**

AS PER CLAUSE 4(1)(b)(13)

On request details will be furnished

## **FORMAT-14**

### **DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TOORHELD BY IT, REDUCED IN AN ELECTRONIC FORM**

*AS PER CLAUSE 4(1)((b)(14)*

Details of the information available with us in reduced electronic form are as follows; college prospectus, curriculum content, student database, student attendance report, staff details, salary details, examination and evaluation details and library database.

## **FORMAT-15**

### **PARTICULARS OFF ACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLICUSE**

AS PER CLAUSE 4(1)((b)(15)

General information about the institution, courses offered, course content, Curriculum, Fee Structure etc. can be obtained from the college office on all working days between 9.00 am and 4.30 pm. (Monday to Friday and 9.00 am to 1.00 pm on Saturday)

Library and Reading room facilities can be accessed (Students and Staff only) between 9.00 am and 4.30 pm Monday to Friday and between 9.00 am and 1.00 pm on Saturday.

**FORMAT-16**

**NAMES, DESIGNATIONS AND OTHER PARTICULARS  
INFORMATION OFFICERS**

**OF THE PUBLIC**

AS PER CLAUSE 4(1)(b)(16)

<b>Sl No</b>	<b>Name of the Public Authority</b>	<b>Name and Designation of the Public Information Officer</b>	<b>Appellate Authority</b>
01	H.K.E.S's Sir M Visvesvaraya College of Engineering. (Private Self Financed)	Dr. R. Basawaraja Principal	VTU, Belagavi